

NECPA Standards Book
Chapter 1, Teacher Qualifications and Development
Frequently Asked Questions

1. I do not have a degree or credential that is specifically stated in the Teacher Qualifications and Development (i.e. Undergraduate degree or higher in a child-related field, college level credits, CCP, CDA or NAC) but I have other qualifications. How do I determine if they are comparable to these specifically stated degrees or credentials stated in the Teacher Qualifications and Development?

If you would like to determine if your qualifications are comparable, please use the following equation:

For NECPA Purposes 45 hours of past state approved training equals 1 credit.

Step 1: Determine if your qualifications are state approved.

Step 2: Add the hours accumulated for this training.

Step 3: Divide the total number of hours by 45. This will provide you with the number of credits for NECPA purposes.

2. What are my options if I have already submitted my verification request form to meet the December 31, 2011 deadline as indicated in previous memorandums released.

You have options.

Option 1: Proceed with your verification visit.

You may proceed and work with the NECPA Center of Operations to schedule your verification visit because, after reviewing the December 30, 2011 memorandum, my program is not affected.

Option 2: Place your verification visit request on hold.

Your program may choose to place the scheduling of your verification visit on hold by submitting the NECPA On-Hold Request Form. When program verification status is placed on hold, the NECPA Center of Operations will cease the scheduling of the verification visit until notification has been made by the program. Please note, any changes to NECPA standards and fees will be applicable to the program at the time of reactivation of the verification visit request.

3. Are NECPA fees refundable?

NECPA fees are non-refundable and are subject to change.

4. My current Self-Assessment Instrument does not reflect the Teacher Qualifications and Development, as outlined in the December 30, 2011 memorandum. How do I obtain copies of the correct self assessment instrument pages?

Updated copies of the correct self assessment instrument pages that reflect the Teacher Qualifications and Development in the December 30, 2011 memorandum are posted in the news section of the NECPA website at www.necpa.net/news. Please print, complete and have these available for your NECPA Verifier.

5. If my staff member is having difficulty locating his/her high school diploma, transcript or highest level of education. How do I submit proof of their education?

Programs can make available to the NECPA Verifier a notarized testimonial, statement and/or letter indicating completion of the highest level of education.

6. How many Lead Teachers should we have within our program?

Regardless of setting, every classroom or group shall have at least one Lead Teacher with educational and supervisory experience related to the care and development of children.

Please contact the NECPA Center of Operations at 1.800.505.9878 with questions about the NECPA Standards.